# Minutes of CMAC Board Meeting 6:00pm 04/20/15

# Held at Yankee Grill, Renton

## Present:

Angela Niemann

Brian Dennehy

Brian Janssen

Dale Koetke

Dave Derwin

Fred Wurden

John Jendrezak

Kelly McCann

Mary Egan

Paul Stamnes

Peter O'Kane

Tom Honeybone

# Approval of minutes

**Motion** to Approve Minutes of March 16th Meeting: Proposed by Brian Dennehy & Seconded by Peter O’Kane, Approved Unanimously

# Reporting / Action Items

## Program Director’s Report (Alan not present – written report submitted)

Budget looking good

* Need to decide whether or not to file insurance claim for stolen cameras as value is close to deductible
* Need to buy new drills, radios, tape
* Fred has TVs ready to install in Start Shacks

Summer Camps

* Alan working to address concerns over quality of supervision
* Need to ensure code of conduct / expectations set

November Camps

* Discussed options made possible by Snow Making on Gold Hills
* Need to ensure updated Concession Agreement includes
	+ Provision for Gold Hills chair to be run in November & December: Thurs evening 4pm - 7pm and Friday all day
	+ Include option for CMAC to rent lanes to other teams
* View that Sun Peaks Camp & Colorado Camp are still valuable
	+ Concern that camps at Crystal will create fragmented experience relative to Sun Peaks & Colorado
	+ Suggestion that we think of this year as learning- consider Gold Hills as training rather than a camp

## Program Administrator’s Report (see written report from Dale Koetke)

* Discussion of Mid-week training refund or credit:
	+ U12s x 21 - $8925 liability, unclear what savings were made (coach fees, concession to The Summit)
	+ Should we also refund / credit U14 & above?
		- Without offering to older kids could create resentment
	+ Options: Refund, Donation to FFE, Credit for next year, Credit for camps
		- Consensus that a Credit for next year would help re-enrollment
	+ **Action: Paul Stamnes by 5/1** - assess variable costs and make proposal for discussion & decision at retreat, or worst case agree at May meeting
	+ Won't communicate at Banquet unless decision is clear at retreat.
* Give Big - Seattle Foundation solicits contributions on behalf of smaller non-profits
	+ Angela in process of getting program up & running
* Order for Spyder gear submitted and in production
	+ Order roughly equivalent to prior years' Karbon orders
	+ Volunteer to handle distribution has signed up
* Ensure key positions filled for next year
* Invoice from Alpine Inn – **Action: Dale Koetke by 5/1** need to understand what this is for
* Schedule races for next season - needs to be decided ahead of PNSA Conference at end of May **Action: Alan Lauba by 5/18**
* Need to close on budget for next season **Action: Dale Koetke by 5/18**

## Workgroup report outs

At November meeting Fred articulated requirement for each working group to identify 1 metric that would define success for that workgroup. The goal is that the metric can be tracked over the course of the season with a report on progress at the CMAC Banquet in May.

### *Operations – BrianD*

**Status**: No Update

**What's Next?** No Update

### *Talent & Development (covers Athlete, Coach & Parent) – (JohnJ, KellyM)*

**Status**: No Update

**What's next?** Key discussion topic at BoD Retreat

* USSA Park City Conference - Mary to confirm she can attend, Fred checking his schedule

### *Facilities*

**Status**: Deal to install Snow Making on Gold Hills coming together

**What's next?** Agree financing, lease agreement, updated Concession Agreement

Crystal is installing snow making equipment around the mountain but needs help financing guns for Gold Hills.

* Summary of Deal Terms
	+ $275K cost covered by loan to Brian Janssen’s LLC – since Brian is a beneficiary of the agreement he has recused himself from the board vote
	+ LLC will lease snow guns to CMAC for $31K per year
	+ CMAC will lease snow guns to Crystal in exchange for elimination of Concession Fee (approx. $18K per year) for period of the lease
	+ Crystal will have contractual commitment to purchase the guns at the end of the agreement
	+ Crystal will have contractual commitment to maintain the equipment during the term of the lease
* Discussion of risks
	+ ~$10K per year at risk
	+ Can Crystal actually sign a multi-year concession given their agreement with US Forest Service? Would need to ensure that any termination of the lease would require Crystal to purchase the equipment.
	+ What would CMAC’s usage rights be beyond the 5-year term of the agreement? Ideally need priority clause for CMAC use of Gold Hills after Crystal purchases the equipment
	+ Concern that deal sounds too good to be true
	+ To Brian low risk from contract, low risk of CMAC defaulting.

**Motion:** "The Board grants approval to negotiate the financing and lease agreement presented to the board and approval to incur some legal expense to create the lease arrangement for snow making on Gold Hills. The Board will approve the final arrangements in our next meeting."

Proposed Paul Stamnes, Seconded Peter O'Kane

* 9 in favor (1 person not in attendance voted by proxy), 0 against, 1 abstained
* 8 board members required for a quorum – 9 in attendance (Brian Janssen recused)

### *Financing & Fundraising* – Peter/Brian J. /PaulS

**Status:** No budget update available, bank switch in progress

**What’s next?** Working on loan & legal agreements for snow making equipment

Will review position on requests for refunds for mid-week training fees at BoD Retreat.

### *Community & Feedback – (KC not present)*

**Status:** Banquet planning underway

**What’s next?** Parent survey will be sent this week

Awards selections will be made at next week’s Board Retreat

“Willi Schmidt Coach of the Year Award”

* In this, its inaugural year, Willi himself will receive the award
* In subsequent years staff will vote
* **Action: Peter O’Kane & Paul Stamnes by 5/2** to put together the award

“Volunteer of the Year Award”

* Board will vote at retreat
* Colleen Wurden is planning to have the trophy housed in the display cabinet at Crystal

Parent Survey will include did your athlete receive their evaluation from their coach

* Mitey Mites did receive evaluations, U14 & above did not

# New Business

Retreat Agenda - 4 key areas: Coaching, Fund Raising, Organizational Structure & Management, Snowmaking & Cross Organizational Impact.

* Self-Assessment of the board's activity this past year:
* Didn't get good leadership of the workgroups
* Didn't get metrics for the workgroups
* Goal is to create PowerPoint to communicate results of retreat at next day's banquet
* Will be pre-read from coaches detailing their feedback - would like to hear from coaches what they need to excel, how can CMAC improve
* Coaches will attend for short period - Scott & Alan will be there for entire retreat
* Staff invited to board - only Dale
* Fred to mail invitations
* John Kircher & Gavin Kerr Hunter have been invited

# Executive Session: 8:26 pm

The Board entered Executive Session.

**Motion**: The board nominates Hillary O'Hara, Dave Derwin, Rob Wright to the board: Proposed Brian Janssen, Seconded Fred Wurden. Approved Unanimously

# Adjournment: 8:31 pm

**Motion** to adjourn the meeting: Proposed Brian Dennehy, Seconded Brian Janssen, Approved Unanimously

# Next Meeting: Monday May 18th, 6pm

Yankee Grill, 1 S. Grady Way, Renton, WA 98055

Prepared by: Tom Honeybone, Secretary to the Board of Directors